



## **MACKAY BUSHWALKERS' CLUB INC.**

### **PRIVACY STATEMENT**

Mackay Bushwalkers' Club Inc. (MBC) recognises that the privacy and security of personal information is important to our members. MBC members respect the confidentiality and security of any member's personal information, and are committed to protecting it at all times.

#### **Collection of members' personal information**

MBC only collects such personal information as is necessary to manage membership of the Club and communicate with members about Club activities.

By completing a membership application form or by renewing your membership you consent to the use and disclosure of your personal information as outlined in this privacy statement.

#### **Use and disclosure of your personal information**

Your personal information provided on membership application and any subsequent changes will be disclosed to:

- MBC Committee members to manage your membership and communicate with you about Club activities.
- MBC Leaders, to verify whether you are a financial member and to manage the safety of participants.
- MBC Members appointed by the Committee to undertake specific tasks eg. The maintenance of the Club membership register.
- Third parties who by their nature, carry a legal right, or have a relevant Duty of Care.

If you provide your email address, it may be disclosed to others in email headers when communicating about club matters.

Personal information that you provide for a specific activity, eg. when you enter your name and details on a Trip Outing Sheet is disclosed to the Leader of that activity. In managing that activity, the Leader may disclose that information to other Club members. Members not wishing to disclose personal information should contact the Leader to make other arrangements.

#### **Access to your personal information**

You may request access to the personal information that MBC holds about you by contacting the Club Secretary.